

MEMORANDUM

TO: CATHOLIC SCHOOL FAMILIES

DATE: JANUARY 2, 2019

RE: SMART TUITION PAYMENT PLANS FOR 2019/20

We appreciate your commitment to Catholic School Education within the Roman Catholic Diocese of Syracuse.

We are pleased to be working with SMART Tuition again for the 2019/2020 school year. Your family will continue to be able to have on-line access to your SMART account, with the ability to track your payments, as well as update any family information that might change throughout the year. SMART also offers the services of 24 hour customer care center (Spanish and English).

Important items to note:

- If your family was enrolled with SMART Tuition last year, YOU DO NOT NEED TO RE-ENROLL with SMART, unless you have children entering a new school for 2019/2020. You will be automatically re-enrolled with the same payment plan as last year. The Smart Tuition administrative fee remains at \$39 per family.
- Please note that Families who choose to pay their tuition in full at the start of the year are not charged a SMART administrative fee.
- If you are a new family entering our Catholic Schools, your family will need to enroll with SMART Tuition for each school your child/children are attending.
- Please note --- If a new family has children in more than one Catholic school (i.e an elementary and a high school), you will need to register with SMART Tuition at each school, but SMART will refund the second administrative fee upon your request.
- Each school has specific payments plans to choose from in order to pay your tuition throughout the school year. You will receive information from each particular school explaining the details and choices of how SMART tuition will be implemented at that school.
- If a previously enrolled family has an additional child entering a school for the 2019/2020, you need to inform SMART Tuition of the new student. The family does not have to re-enroll with SMART Tuition.

If you have questions or concerns – please contact your individual school(s) or SMART Tuition’s parent center @ (888)868-8828.